

**Minutes of the Measham Parish Council Meeting held on  
Thursday 10<sup>th</sup> October 2013 at 7.00pm at the Board Room**

**Questions from Members of the Public. – None in attendance.**

**Cllr Summerfield took the Chair**

**Present:** Cllrs Banton, Oakes, Pallett, Boothroyd the Clerk, Clerks Assistant, County Cllr Sheahan, Parris Wileman, PCSO Bennett & PCSO Broughton

Parris Wileman was introduced to the Council.

**178/13 Apologies** – Cllr Williams, Manifold, Bricknell, Rogers and District Cllr Neilson – accepted.

**179/13 Police Matters**

**(a) To consider any matters that may be raised by the police. Report given by PCSO Kieran Bennett**

PCSO Bennett introduced Luke Broughton who is a new PSCO for the team.

**Crimes reported over the last 31 days.**

A map was given showing the areas of ASB reported over the last 30 days.

Issues at the Leisure Centre and car park were raised and it was noted that PBO Harrison would be attending the next Management Committee Meeting.

The Youth Services have been monitoring the issues at the Leisure Centre and as a result will be holding extra drop in sessions over the next couple of months on a Tuesday evening and Wednesday morning. Activities for the youths were held by another group on Tuesday night at the Library Car Park but no-one was made aware of this.

A parishioner has asked if there is a new way of reporting crime or is it still the 101 or crimestoppers.

**Resolved:** PCSO stated that as far as he was aware was that there was no new way of reporting crime other than the 101 number.

Comments were made regarding the AFZ (Alcohol Free Zone). It was said if anyone is caught drinking in these areas then it will be confiscated.

Motorbikes on the trail are still a problem.

**Resolved:** Motorcycle signs have been ordered by the police and these will act as a first warning after this any bikes seen will be seized.

**(b) Crimes reported by MPC since the last meeting: None**

**PCSO Bennett & Broughton left the meeting.**

**180/13 Declarations of Interest**

**Chairman's Signature.....Date.....**

Cllrs Pallett completed the Register of Interests forms to include non-pecuniary interests as a Trustee to Millennium Green Trust and HS2 Working Party.

Cllrs Boothroyd completed the Register of Interests forms to include a non-pecuniary interest as a member of the HS2 Working Party.

**181/13 Confirm Minutes**

To approve and adopt the minutes of the meeting of the Council held on Thursday 12<sup>th</sup> September 2013.

**Resolved:** Following an amendment to item 161/13 to include the apologies of County Cllr Sheahan, Cllr Banton proposed and Cllr Summerfield seconded that the minutes of the 12<sup>th</sup> September 2013 were approved and accepted. All in favour.

**182/13 Parish Clerk Report  
Clerk Report October 2013**

**HS2 Meeting**

NWLDC have set up a special meeting for representatives of Parish Councils affected by HS2 to ensure that communities have the information they need to engage with and respond to the consultation.

At this meeting representatives of HS2 Ltd will present the case for HS2; timescales of the project; the preferred route through North-West Leicestershire and details on the consultation on the Phase 2 preferred route. Followed by a Q&A session.

David Hughes (Head of Regeneration and Planning, NWLDC) will also be present to update on the position statement of NWLDC and their timescale and process to respond to the HS2 consultation. This meeting is on 30<sup>th</sup> October 4 – 5pm at the Board Room, NWLDC. This would be very beneficial for the working party to attend. I will be going as there is a Parish Liaison meeting straight afterwards.

**Snow Warden Scheme and Grit Bin Requests**

I have been informed via Councillor Sheahan that the requests for grit bins on both Dysons Close and Wilkes Avenue have been turned down by Leicestershire County Council as neither is on a steep incline or sharp bend. This is very disappointing as the request was submitted in February and it has taken till October to hear and not officially from officers. I will let the residents who made the applications aware of the decision taken.

Yesterday afternoon I attended a briefing session for the snow warden scheme and again put forward Measham Parish Councils willingness to take part. We will need to determine a location to store a quantity of grit. I will liaise with the Sexton on this. Both Bob and Gary will be required to take part in a training session of approximately 2 hours and they will be provided with all the necessary equipment to carry out the clearing from footpaths.

**Storm Pipe Replacement**

To ease issues of flooding, the developers of the Pickering site have to replace a storm pipe and this will go slightly onto the recreation ground. I have agreed this is ok as long as the land is restored into the same condition as was previously.

**Chairman's Signature.....Date.....**

### **Goal post damage at the Rec**

Unfortunately someone has pulled down the crossbar of the new goal post on the rec; it is safe but is now slightly bent.

### **Zip Wire Bolt**

There was an incident reported to me about a bolt coming out on the bracket of the zip wire on Bosworth Road Rec. Bob and I investigated it immediately and ensured it was safe.

Although these bolts are checked at the annual and quarterly inspections of the equipment we have now put a process in place to check the bolts on this and other items where bolts are present on a monthly basis. This inspection is recorded and details kept with other inspection documents.

### **Funding**

Cat Ridgeway from NWLDC approached me for a meeting about funding for the Riverview play area. As there is already equipment there most of it quite new it is of her opinion that none of the national funders would support the project. She is going to approach the TARA and offer some assistance with completing applications for both the UK Coal and Forum funding.

We also discussed the funding required by St Charles Pre-school; she is also going to approach them to see what support NWLDC can offer.

### **Wanted! Tree Wardens**

The Leicestershire County Council Stepping Stones project is looking to recruit new Tree Wardens to parishes across the county. Tree Wardens are appointed by local parish councils to coordinate local tree based environmental projects.

Volunteering as a Tree Warden is a great opportunity for people to play a part in conserving and enhancing local trees and woodlands. The scheme is open to all adults and there is no minimum skill level or time commitment required. Tree Wardens carry out a range of activities, from setting up tree nurseries and growing trees, to surveying and recording trees of local interest and organising awareness events for schools and communities. There are a range of training opportunities for Tree Wardens and the role is ideal for people who want to learn more about nature and are passionate about local woodlands.

More information about the Tree Warden scheme can be found on the website:  
[http://www.leics.gov.uk/index/environment/countryside/environment\\_management/stepping\\_stones/tree\\_wardens.htm](http://www.leics.gov.uk/index/environment/countryside/environment_management/stepping_stones/tree_wardens.htm).

Or to find out how to sign up as a volunteer please contact [steppingstones@leics.gov.uk](mailto:steppingstones@leics.gov.uk) or 0116 305 7221.

### **Update on litter at the sub station**

**Chairman's Signature.....Date.....**

The Parish Council request to relocate the bin from beside Cardz4U has been noted. They are still monitoring the situation and report that it was cleaned up on the 5<sup>th</sup> September, inspected and photographed on the 12<sup>th</sup> and 26<sup>th</sup> September. It is reported that the area has not degraded to an unacceptable standard but the area of the substation is still a mess and it is considered that people will still throw litter in there if a bin is present or not. NWLDC will continue to monitor.

### **Stoney Flats Bin**

This bin has now been installed and it will be monitored.

### **Tarmac Repair**

Bob and Gary have carried out repairs to a tarmac path near Greenfield Road which was damaged due to roots from nearby conifers.

### **Flooding Strategy**

LCC are currently developing a Flood Risk Management Strategy for the County which will set out how organisations and communities will work together to manage the risk of flooding. Please take time to complete their survey and promote to others that you may know who are affected.

### **Major Planning Applications Training**

This course is again available should anyone wish to attend. It is on 4<sup>th</sup> November 5.30-9pm at Legion House in Ashby. Please advise if you would like to attend.

### **Future Public Service Delivery Event Reminder**

As previously mentioned, this event facilitated by LRALC is on Wednesday 27<sup>th</sup> November 6.30 – 9pm at Jubilee Hall, Anstey. I will be attending, please advise asap if you would also like to go.

### **Policy Review**

I have nearly completed a full review of all the council's policies. Do members wish to set up a small working party to look at them and make recommendation to full council for approval, or would it be preferable for them to be distributed to all members for discussion at the next meeting?

**Resolved:** Cllr Maniford, Rogers and the Clerk to form a working party and to make recommendation to full council.

### **Winter Pansies**

William Davies have very kindly donated £100 towards the winter planter scheme for the entry boxes, they are scheduled to be planted early next week. Thank you Stuart for securing this funding.

### **Remembrance Service**

This year the service will be held at 10.45am on Sunday 10<sup>th</sup> November. St Charles Church has kindly agreed to serve refreshments afterwards and a wreath will be laid on behalf of the Parish Council.

**Chairman's Signature.....Date.....**

It was asked if an area at the War Memorial could be planted with Poppies.

**Resolved:** The Clerk is to speak with Rosebank Nurseries.

### **PAT Testing**

The annual test of the Parish Council's portable appliances has been carried out. There was only one item which failed which was an oil filled radiator in the boardroom. This has now been disposed of.

### **Measham Youth Centre**

The Youth Centre has managed to secure some extra hours and will be doing some Tuesday night drop in sessions for the next 5 weeks. They are also doing some Wednesday morning drop in sessions to help people with their CV's, job searches and advice.

They are hosting a quiz night on Saturday 30<sup>th</sup> November 7.30pm start. £10 for teams of 4. All money raised is to go to the First Responders.

### **Greenfield Road Open Space**

I have received a complaint about the apples off the apple trees at Greenfield Road Play Area (email).

**Resolved:** It was agreed to prune the trees and remove all the shrubbery, the Clerk is to reply to the complainant and point out that the conifers are damaging the tarmac.

## **183/13 Ward Members Report**

- Minorca Opencast Liaison Committee – following their previous meeting it was noted that the possibility of an application to mine the other side was likely and it was possible that the existing site could be extended.
- HS2 following a meeting at Packington the working parties are keen to work with other councils/villages effected.
- Railway Station Site – No response has been received regarding the fencing as yet.
- Bin Tax – A computer will be placed in the cabin of the lorries which will show who has paid and who hasn't.
- Village Odour – 11 odour reports had been made from Aug – Oct and 9 in Jan – July.

It was noted that AB Produce had committed to digging out the lagoons after a 4 week period.

**Resolved:** The Council would contact John Richardson and ask why no further action had been taken to arrange a meeting between Cllrs, Environmental Health & AB Produce.

## **184/13 Report from Groups and Working Parties (for information only)**

SK8 Park – An application for funding has been made to Veolia, if approved there will be four months following this to find the remainder amount.

**Chairman's Signature.....Date.....**

HOTFF Committee –A meeting was held on the 8/10/13. 3 new committee members have joined and they are looking at not holding an event next year in the hope of attracting more members for the following year.

Request for a representative to attend MWJFC meetings - Cllr Summerfield is to attend.

Christmas@Measham – The license for the lights has been received.

HS2 Working Party – A request has been made for the working party to link up with other neighbouring villages.

Responses from letters sent to HS2 are awaited after having to wait an initial 21 days for replies. A lot of the responses received were “No Information” responses.

A questionnaire has been devised to ask parishioners their views.

It was proposed that the questionnaire be sent to residents with a return date of the 31/10/13. The working group would go through the information to make a recommendation to full council at the next meeting and use the feedback at the November Consultation at the Leisure Centre. All in favour.

### **185/13 Financial Matters**

Statements as at 10<sup>th</sup> October 2013

- (a) To authorise the invoices for the previous month - Cllr Pallett proposed and Cllr Oakes seconded payment of invoices. All in Favour.
- (b) Financial transference of budget headings - None
- (c) Financial Summary – for information only
- (d) Bank Reconciliation – for information only
- (e) Insurance Renewal and LTA Offer – **Resolved:** It was agreed to renew at the figure quoted of £3409.73 including legal fees.
- (f) Parish Clock Maintenance and upfront payment incentive.  
The cost for maintenance is usually £180 per year a 15% discount would be given if paid up front.  
**Resolved:** It was agreed to have the 5year option for £764 instead of £900
- (g) Section 137 Grants £1000 available  
Measham Youth Club £2000  
**Resolved:** It was proposed and seconded to donate the £1000 available to Measham Youth Club.

It was noted that the Annual Return had been received from the external auditor with no issues raised. The audit for 2012/13 is now concluded.

**It was proposed to bring item 17 of the agenda forward. All in favour.**

### **186/13 Councillor Co-option**

To consider councillor application and Q & A with candidate.

Following a Q & A session the candidate left the meeting whilst a vote took place.

**Chairman’s Signature.....Date.....**

**Resolved:** 5 votes for the candidate to be co-opted onto the Council were given. All in favour.

The candidate returned to the meeting and was informed that they would be co-opted onto the Council at the next meeting.

**Cllr Pallett left the meeting.**

**187/13 Planning Matters**

**Observations made by MPC**

Demolition of single storey public toilet block (Prior Notification of Demolition) Public Conveniences, off High Street, Measham.

**Measham Parish Council support this application and ask that the car parking spaces provided are made for disabled drivers.**

**Decisions made by NWLDC**

Erection of walls to side boundaries at frontage of property. 6 Jewsbury Avenue, Measham.

**Planning Permission**

**188/13 Correspondence**

1. SLCC – Notice of Annual General Meeting
2. Leicestershire Footpaths Association – Programme of Walks Winter 13/14
3. CPRE – Branch News September 13
4. Clerks & Councils Direct – September 13
5. CPRE – AGM Agenda
6. Leics & Rutland Assoc. of Local Councils – August Newsletter
7. Leics & Rutland Assoc. of Local Councils – September Newsletter

**189/13 Highways Issues**

**To report on Highway Issues.**

**Resolved:** Areas of concern were raised ironworks and the condition of Leicester Road also the obstruction of the 30mph sign on Atherstone Road.

**190/13 Damage to Aerial Runway**

**To consider the quote for repair to the aerial runway at Bosworth Road Recreation Ground.**

The wire that holds the seat has been damaged and in need of repair. A quote of £495.74 fitted has been received from the company who installed the equipment. It was asked if a claim could be made on the insurance.

**Resolved:** The Clerk is to see if this is possible and what the excess would be.

**191/13 Dog Fouling Signage**

**To agree locations to put pavement stencil signs.**

**Resolved:** Areas agreed to be stencilled were the Co-op, road sign near the angling shop, outside the Priory, Atherstone Road, Burton Road and school bus stops.

**Chairman's Signature.....Date.....**

**District Cllr Neilson entered the meeting.**

**192/13 High Street Business**

**To discuss to attract more businesses to the High Street.**

Ideas on how to attract more businesses into the empty properties on the High Street were discussed.

**Resolved:** It was decided to speak with Emily Todd from the Business Focus Team at District Council for advise or ideas on how to take this forward.

**193/13 The River Mease**

**To discuss the River Mease and Environmental issues.**

Concerns were raised from a parishioner about what may be going into the River Mease from AB Produce. Cllr Sheahan has sent information to the Environment Agency but received no response as yet.

**Resolved:** Cllr Sheahan was asked to follow the matter up and to cc the Clerk on the matter.

**194/13 Current Consultations**

**(a) Review of Council Tax Support, closes 11<sup>th</sup> October**

**Resolved:** A letter has been received from District Council re: Parish Council Funding, revisions to be agreed by the cabinet at a meeting in December for a decision to be made in January.

**(b) Electoral Review of North West Leicestershire, Draft Recommendations**

**Resolved:** It was agreed to reiterate the Councils previous comments that they are in favour of retaining a multi member ward, and also the way the village would be divided and note that it should be down the High Street and not across the village.

It was suggested to take the objection further by raising the matter with the press. The Clerk to contact the Burton Mail, Leicester Mercury & Ashby Times.

Pursuant to Sec 1 (2) of the Public Bodies Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of update on Playscheme information request and Pot Kiln Pond.

**Cllrs Sheahan, Neilson and Parris Wileman left the meeting.**

**195/13 Update on Playscheme information request**

A response has been received from LCC and it was stated that the accounts are with the Marlene Reid Centre.

**Resolved:** The Council agreed to discuss the matter further with NWLDC and to include Tom Neilson on the matter as he is the Secretary of the Association.

**196/13 Pot Kiln Update**

A letter has been received from the land owners' solicitors. The Councils solicitor will be sending a draft response to the Clerk.

**Chairman's Signature.....Date.....**



**Resolved:** The Chair and Clerk will look at and respond to as necessary

**197/13 Date of next meeting.**

The proposed date of Thursday 14<sup>th</sup> November 2013 was accepted.

**Chairman's Signature.....Date.....**